

Complete this form in accordance with applicable rules and/or statutes. If you have any questions regarding completion of this form, contact an attorney.

STATE OF MINNESOTA

FOURTH JUDICIAL DISTRICT

COUNTY OF HENNEPIN

DISTRICT COURT

FORM 111.02 INFORMATIONAL STATEMENT (Civil Matters – Non-Family)

Plaintiff

Case No.: _____

and

Case Type _____

INFORMATIONAL STATEMENT FORM

Defendant

1. All parties (have) (have not) been served with process.
2. All parties (have) (have not) joined in the filing of this form.
3. Brief description of the case: _____

4. It is estimated that the discovery specified below can be completed within _____ months from the date of this form.
(Check all that apply, and supply estimates where indicated.)

a. Factual Depositions	No _____ Yes _____	estimated number: _____
b. Medical Evaluations	No _____ Yes _____	estimated number: _____
c. Experts Subject to Discovery	No _____ Yes _____	estimated number: _____

5. Assignment as an _____ expedited _____ standard _____ complex case is requested. (If not standard case assignment, include brief statement setting forth the reasons for the request.)

6. The dates and deadlines specified below are suggested.

- a. _____ Deadline for joining additional parties, whether by amendment or third party practice
- b. _____ Deadline for bringing non-dispositive motions
- c. _____ Deadline for bringing dispositive motions
- d. _____ Deadline for submitting _____ to the court
(specify issue)
- e. _____ Deadline for completing independent physical examination pursuant to Minn. R. Civ. P. 35
- f. _____ Date for formal discovery conference pursuant to Minn. R. Civ. P. 26.06
- g. _____ Date for pretrial conference pursuant to Minn. R. Civ. P. 16
- h. _____ Date for scheduling conference
- i. _____ Date for submission of a Joint Statement of the Case pursuant to Minn. Gen. R. Prac. 112
- j. _____ Trial Date
- k. _____ Deadline for filing (proposed instructions), (verdicts), (findings of fact), (witness list), (exhibit list)
- l. _____ Deadline for _____
(specify)

7. Estimated trial time: _____ days _____ hours (Estimates less than a day must be stated in hours.)

8. A jury trial is: () waived by consent of _____ pursuant to Minn. R. Civ. P. 38.02.
(specify party)
() requested by _____ (NOTE: Applicable fee must be enclosed.)
(specify party)

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9. a. **Meeting:** Counsel for the parties met on _____ to discuss case management issues.
(Date)

b. **ADR PROCESS** (check one):

Counsel agrees that ADR is appropriate and choose the following:

Mediation

Arbitration (non-binding Hennepin County annexed)

Arbitration (binding)

Med-Arb

Early Neutral Evaluation

Moderated Settlement Conference

Mini-Trial

Summary Jury Trial

Consensual Special Magistrate

Impartial Fact-Finder

Other _____

Counsel agree that ADR is appropriate but request that the Court select the process.

Counsel agree that ADR is **NOT** appropriate because:

the case implicates the federal or state constitution.

other (describe with particularity) _____

_____ domestic violence has occurred between the parties.

c. **PROVIDER** (check one):

The parties have selected the following ADR neutral:

_____ The parties cannot agree on an ADR neutral and request the Court to appoint one.

The parties agreed to select an ADR neutral on or before _____

d. **DEADLINE:** The parties recommend that the ADR process be completed by _____
(Date)

10. Please identify any party or witness who will require interpreter services, and describe the services (specifying language and, if known, particular dialect) needed.

11. Please list any additional information that might be helpful to the court when scheduling this letter.

Signed: _____

Lawyer for (Plaintiff) (Defendant)

Attorney Reg. #: _____

Firm: _____

Address: _____

Signed: _____

Lawyer for (Plaintiff) (Defendant)

Attorney Reg. #: _____

Firm: _____

Address: _____

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Telephone: _____

Telephone: _____

Date: _____

Date: _____